

Wolverhampton Information Network (WIN): Key Feature Guide

WIN is a **FREE** online search directory that is available **24 hours a day – 7 days a week**. WIN is a 'one stop shop' for information. It features a host of local services, support groups, advice agencies and activities that take place in the City.

This guide has been designed for first time users. It shows the key features of the website and explains how you can use them to your advantage. For more information please contact:

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The WIN website can be accessed by typing: www.wolverhampton.gov.uk/win into your internet browser or by typing the words **Wolverhampton Information Network** into a search bar; this will take you to the WIN homepage below: -

The screenshot shows the WIN homepage with the following callout boxes:

- Click on the Council Home tab** to be redirected to the City of Wolverhampton Council website.
- My WIN Account** button is the starting point to register, log in, create and manage your account.
- Translation feature** is available at the click of a button. Page content can be viewed in several community languages.
- Recite Me** – screen reader tool assists people who have sight, speech and hearing impairments access the site in full by using the toolbar.
- You can save searched items into a personalised **Shortlist**. These can be referred to later.
- WIN features information on 3 key areas: **Adults; Children Young People & Families** and the **SEND Local Offer**
- Health Channel** – enables the public and medical professionals to find local hospital, community health and social care services.
- Video Feature** - It is possible to upload promotional information videos on the homepage.
- NHS Choices feature** - Use this tool to search for NHS treatments and services in your postcode area
- News and Events carousel**. This can be used to advertise your service or activity and publicise any upcoming events.
- A to Z list** - shows all the groups, activities and individuals featured on the site.

The homepage features a search bar with 'Keyword(s)' and 'Location OR Postcode' options, a 'My WIN Shortlist' button, and three main service tiles: 'Adults', 'Children, Young People and Families', and 'SEND Local Offer'. Below these are sections for 'News', 'Video', and 'NHS Choices', followed by an 'A to Z of WIN Services' list and social media links.